AHEPA CHARITABLE AND EDUCATIONAL CORPORATION

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ATHENS CHAPTER No. 24

SCHOLARSHIP PROCEDURES

Two procedures are used, one for High School Seniors Scholarship and the other for Undergraduate Students Scholarship.

SCHOLARSHIPS FOR HIGH SCHOOL SENIORS:

- 1. During the senior high school year the student request an "Application for High School Senior Scholarship" form from AHEPA Charitable and Educational Corporation (ACEC).
- 2. ACEC sends the application form to the student.
- 3. The student completes the form. The completed form along with the required documentation, as specified in the form, <u>are sent to ACEC by the end of April</u>.
- 4. ACEC reviews the received documents and approves or disapproves the scholarship. ACEC specifies the amount of scholarship and notifies the student. The awarded scholarship announcements are made during the Scholarship Dinner, which takes place in May.
- 5. After the completion of the first semester/quarter of the first academic year the student completes a "Scholarship Acceptance Form", which is provided by ACEC. The completed form along with the required documentation, as specified in the form, <u>are sent to ACEC by the end of April</u>.

6. ACEC reviews the received documents and if approved sends a check to the student. SCHOLARSHIPS FOR UNDERGRADUATE STUDENTS, AFTER FIRST ACADEMIC YEAR:

- 1. After the completion of the first semester/quarter the student request an "Application for Undergraduate Student Scholarship" form AHEPA Charitable and Educational Corporation (ACEC).
- 2. ACEC sends the application form to the student.
- 3. The student completes the form. The completed form along with the required documentation, as specified in the form, <u>are sent to ACEC by the end of April.</u>
- 4. ACEC reviews the received documents and approves or disapproves the scholarship and the amount of scholarship. ACEC sends a "Scholarship Acceptance Form" to the student.
- 5. The student completes the form. The completed form is sent to ACEC by the end of May.
- 6. ACEC reviews the completed form and if approved sends a check to the student.

Note: Communications can take place via post-office or e-mails using the addresses at the top of this document. Scanned copies of official documents are acceptable.